

# SAN DIEGO MESA COLLEGE

## Committee on Outcomes and Assessment

### Minutes

**March 18, 2025**

**4:00 – 5:00 PM**

**Zoom ID: 876 9601 0293**

#### **Attendees**

Mandy Johnston, Andrew Hoffman, Miguel Murillo Ayala, Larry Maxey, Nancy Cortes, Todd Curran, Saloua Saidane, Ashanti Hands, Mary Gwin, Isabel O'Connor, Monica Romero, Pegah Motaleb, Hai Hoang, Liza Rabinovich

Guest: Dina Miyoshi

#### **A. Call to Order**

1. Hai Hoang at 4:03 pm

#### **B. Approval of Agenda 03.18.25**

**Agenda:** Shared in the chat. Members were invited to suggest edits or additions.

**Motion to Approve:** Liza Rabinovich

**Seconded by:** Andrew Hoffman

**Outcome:** Approved by majority

#### **C. Approval of Minutes 03.04.25**

**Motioned:** Miguel Murillo Ayala

**Seconded:** Andrew Hoffman

**Abstained:** Ayana Woods

**Approval:** Approved by majority

#### **D. Communication Loop**

##### **1. Updates from Members**

- a. Mandy raised a question about whether assessment data from TaskStream was included in Nuventive analytics.
- b. Liza clarified that Nuventive data collection began in Fall 2022. TaskStream data was archived in Nuventive and not included in our current cycle.

- c. Departments should aim for 75% completion per year toward 100% by June 2026.
- d. Mandy and Liza discussed CRC efforts to improve tracking of CLO changes during curriculum revisions.
- e. CRC may include CLO changes as agenda items to support communication with COA.
- f. Isabel shared CIC discussions about consistent naming conventions for outcomes (e.g., objectives vs. outcomes). Shared terminology is being explored across colleges.

## 2. Updates from Co-Chairs

- a. Currently, CLO updates in Nuventive must be made manually by the outcomes coordinator due to system limitations.
- b. District prefers updates to occur in META, but this shift is still pending.
- c. Fall 2025 is the deadline to submit CLO changes that will take effect in Fall 2026.
- d. One proposed solution is to assign one person to manage META entries to streamline the process.
- e. Hai received outreach from Poll Everywhere to present its outcome assessment capabilities.
  - o No decision made; item may be revisited in future meetings.

## 3. Progress check: where we are with CLO and SSO with results.

### Clarification on next steps.

- a. Progress continues in both Instruction and Student Services.
- b. Due to the small size of student services, percentage data can fluctuate significantly.
- c. Liza noted several departments still at 0% assessment completion. The expectation is that numbers will rise after the June 30th deadline.
- d. Andrew and Isabel discussed identifying and removing inactive but still-listed courses to improve accuracy.
- e. Liza will consult with Deans and curriculum team to review and possibly remove inactive courses.

## E. Continuing Business

### 1. Adherence to Outcomes Assessment (slide 9 and 10)

- a. Andrew proposed language clarifying when departments can resume submitting resource requests after falling out of compliance.

- b. **Proposal:** departments are eligible again once they reach target compliance percentage or show “good faith effort,” as determined by VPI/VPSS.
- c. Group discussed providing annual assessment benchmarks:
  - i. Year 1: 25% (Fall 2026–Spring 2027)
  - ii. Year 2: 50% (Fall 2027–Spring 2028)
  - iii. Year 3: 75% (Fall 2028–Spring 2029)
  - iv. Year 4: 100% (Fall 2029–Spring 2030)

## **2. Cycle Duration Discussion**

- a. Some faculty and departments prefer a 6-year cycle for assessment to match curriculum review.
- b. Others emphasized the importance of maintaining a realistic, consistent timeline aligned with workload and reporting systems.
- c. Dina noted that Program Review is currently 4 years but can adjust based on COA’s decision.

## **3. Canvas & Nuventive Integration Discussion**

- a. Faculty interest in linking Canvas rubrics to Nuventive for automatic CLO data extraction.
- b. Some concerns raised about mandating Canvas use. Liza clarified that it would be optional.

## **4. ACCJC Report Draft Outline**

- a. Draft shared by Hai and Liza. Format modeled after previous ISER and Core Inquiry responses.
- b. Committee discussed moving toward a complete narrative format integrating evidence links.
- c. Amanda and Andrew emphasized not delaying narrative development and ensuring clarity.
- d. Dina asked for clarity on the final format. Confirmed it will be a narrative with embedded evidence.
- e. Committee agreed to divide drafting tasks by section to distribute workload.
- f. Volunteers to assist: Mandy, Dina, and Andrew.
- g. Liza remains the primary lead on writing; Hai and Lisa will begin organizing workgroups and timelines via email.

## F. Announcements & Resources

- **Next Meeting:** 04/15/25
- **Resources:**
  - [ACCJC Accreditation Standards-2024](#)
  - [Outcomes Assessment Handbook](#)
  - [Meeting Schedule 2024-25](#)
  - [Outcomes Process Documentation](#)
  - [Outcomes Glossary](#)

## H. Action Items / Next Steps

- Liza and Hai to email committee members to organize drafting teams for ACCJC response.
- Feedback on current draft outline due by March 21.
- Continue monitoring assessment completion and coordination with curriculum and Deans.

## Adjournment

- The meeting adjourned at 5:05 PM

**Minutes Submitted By:** Liza Rabinovich

**Approval Date:** 4/15/25