

San Diego Mesa College

Committee on Outcomes and Assessment

Minutes

April 15, 2025

4:00 – 5:00 PM

Zoom ID: 876 9601 0293

Attendees

Mandy Johnston, Andrew Hoffman, Ayana Woods, Miguel Murillo Ayala, Larry Maxey, Nancy Cortes, Todd Curran, Saloua Saidane, Ashanti Hands, Isabel O'Connor, Monica Romero, Hai Hoang, Liza Rabinovich

Guest: Dina Miyoshi

A. Call to Order

1. Hai Hoang at 4:03 pm

B. Approval of Agenda 04.15.25

Agenda: Shared in the chat. Members were invited to suggest edits or additions.

Motion to Approve: Andrew Hoffman

Seconded by:

Outcome: Approved by majority

C. Approval of Minutes 03.18.25

Motioned: Andrew Hoffman

Seconded: Monica Romero

Abstained:

Approval: Approved by majority

D. Communication Loop

1. Updates from Members

a. Membership Changes:

- o Andrew Hoffman confirmed that Mary Gwin will take over his position as President of the Academic Senate, and another representative will be needed from the Social and Behavioral Sciences Department.

- o Saloua Saidane will not be returning next year, and a replacement will be sought from her department.
- o Monica Romero reminded the committee that the Deans will review all committees in the summer for the fall term.

b. Follow-up on Outcomes Assessment Work

- o Ashanti Hands emphasized that the goal is to finalize the report by spring's end and use the summer to add evidence and finalize the document.
- o Andrew Hoffman suggested that the committee be cautious not to overwhelm the report with too much detail, advocating for concise but complete information.

2. Updates from Co-Chairs

- a. Liza shared that the draft for the ACCJC report is being reviewed and will be presented to PI and then to the ACCJC subgroup next week. The draft will be finalized for presentation at the PCAB Retreat on May 6.

E. Continuing Business

1. Clarifying language for adherence to outcomes assessment
 - a. The committee discussed the need to include narrative for all bullet points in section 1 of the report to meet ACCJC expectations.
 - b. Andrew Hoffman suggested refining some of the bullet points and adding action verbs to better demonstrate what has been done.
2. Read and Provide Feedback to ACCJC Follow Up Report (Working Session)

F. New Business

1. Outcomes Improvement and Effectiveness [discussion] - (TABLED)
 - i. CLO questions
 - ii. Cycle Timeline 4 Year vs. 6 Year
 - iii. Canvas ([Standard 2.6](#), [Standard 2.9](#))

Announcements & Resources

- **Next Meeting:** 05/20/25
- **Resources:**
 - o [ACCJC Accreditation Standards-2024](#)
 - o [Outcomes Assessment Handbook](#)
 - o [Meeting Schedule 2024-2025](#)

- [Outcomes Process Documentation](#)
- [Outcomes Glossary](#)

H. Action Items / Next Steps

- Liza and Hai to organize outreach for content experts to assist with specific sections/evidence of the ACCJC report.
- Committee Members to continue reviewing and providing feedback on the draft of the ACCJC report.
- Andrew to check with department chairs at the April 23rd meeting to request examples of best practices.

Adjournment

- The meeting adjourned at 4:58 PM

Minutes Submitted By: Liza Rabinovich

Approval Date: 5/20/25