

# SAN DIEGO MESA COLLEGE

## Planning and Institutional Effectiveness Committee | Minutes

04.28.26 | LRC 435 | 3:30 p.m. to 5 p.m.

### **Membership**

<b>Co-Chairs:</b>	Holly Jagielinski (HS&PS); Hai Hoang (IE)
<b>Administration:</b>	Victoria Millers (SS); Ryan Shumaker (I)
<b>Classified Professionals:</b>	Courtney Lee (SS); Ayana Woods (CS); <b><i>Vacant (I); Vacant (AS)</i></b>
<b>Faculty:</b>	Mary Gwin (AS); Blythe Barton (ES); Lisa Shapiro (B&T); Michelle Rodriguez (SBSMS); Derek White (SS-Counseling); Ian Duckles (Chair of Chairs); Lisa Burget (LRC); Liza Rabinovich (H); <b><i>Vacant (A&amp;L); Vacant (M&amp;NS)</i></b>
<b>Student Representative:</b>	Vicki Gonzales
<b>Consultants (Non-Voting):</b>	Ashanti Hands (President); Larry Maxey (SS); Jacqueline Collins (Administrative Services); Isabel O'Connor (I); Alex Berry (CTE); Leland Simpliciano (AANAPISI & HSI); Michelle Rodriguez (ESC); Tara Hardee Teodoro (I)

### **Attendees:**

Hai Hoang, Holly Jagielinski, Jacqueline Collins, Blythe Barton, Lisa Burget, Lisa Shapiro, Liza Rabinovich, Ian Duckles, Tara Hardee Teodoro, Larry Maxey, Ayana Woods, Mary Gwin, Isabel O'Connor, Ashanti Hands, Courtney Lee, Victoria Miller, Ryan Shumaker

### **A. Call to Order**

1. This meeting was called to Order by Holly Jagielinski at 3:34 pm

**B. Welcome New Member:** Liza Rabinovich (Faculty for Humanities)

### **C. Approval of [April 14<sup>th</sup>, 2026 Minutes](#)**

1. Motioned: Blythe Barton - Seconded: Ian Duckles
2. Outcome: Minutes Approved by Consensus
3. Abstained: Lisa Burget and Lisa Shapiro

## D. Continuing Business

1. ACCJC Annual Report (Due April 15- Extended to May 1): [Outcomes Transparency](#)

*Hai: Annual process previously presented to PIEC. Last cycle, the IE Team completed reflection and scoring with no additional feedback. We can improve data accessibility by adding a homepage link, raising the score from 1/2 to 2/2. The report will be submitted this week; the deadline is May 1.*

## E. New Business

1. SPAA

*Holly: PIEC Co-Chairs met with Brian Mackus (SPAA). Mesa has 22 SPAA members across academic and non-academic roles. SPAA's priority is "securing equal voting representation on PCAB, as well as within governance bodies that directly shape campus policies, procedures, budget, and hiring". SPAA does not see itself represented within the Classified Senate.*

- i. Blythe: When stating "equal" what does that entail?
  - i. Hai: SPAA is requesting equal voting representation on PCAB, implying the same voting rights as other governance bodies (i.e. Senate).
  - ii. Ian: AFT, our other bargaining unit, has no voting rights outside of DGC.
- ii. Ayana: Supervisory professionals have a distinct perspective from non-supervisory classified staff.
- iii. Lisa S: Where do they currently have representation within the committee structure?
  - i. Hai: They are primarily represented through the Classified Senate, though this has been more informal and based on job titles. With SPAA now an official union, it's unclear if this remains the appropriate structure for representation.
  - ii. Mary: [The Classified Senate Constitution](#) Article 3.1 defines classified professionals to include contract classified employees, including confidential and supervisory roles.
- iv. Ashanti: The Chancellor asked colleges to consider whether to distinguish SPAA from Classified; no change is required, but it is an option based on SPAA input.
- v. Ayana: Classified Senate discusses SPAA representation and supports clarifying SPAA's preference. There is currently no SPAA representation on Classified Senate.

*Next Steps*

- vi. Ian: SPAA and Classified Senate should continue discussions before broader decisions.
- vii. Ryan: Documentation such as constitutions or bylaws may need updates depending on the chosen model. Interim advisory roles could be used during transition.
- viii. Holly: Recommendation to PCAB that Classified Senate and SPAA meet and report back at the next PIEC meeting.
  - i. Blythe: If SPAA separates, representation across voting bodies would need to be addressed.
  - ii. Lisa S.: Does the governance committee have a role in determining campus representation structures?
    - 1. Ashanti: It depends on what structure is proposed. New structures would require review and approval, with input from the governance committee to assess process and impact.
  - iii. Ian: PCAB is an open meeting, so SPAA members can attend and share input, ensuring their voice is heard even without formal representation.

## 2. [Roadmap 2: Integrated Planning, and Operational details](#)

*Hai: The "Roadmap 2" plan is under PCAB review, with approval pending. To move forward, several key elements still need to be developed: establishing baseline data and measurable targets, aligning goals from leadership down to departments, defining ownership and accountability across levels, clarifying how resources will be prioritized and allocated, updating evaluation rubrics, and creating a transparent scorecard to track and communicate progress.*

- i. Blythe: Committee check-in lists, Governance 101 materials, and a governance handbook support first meetings and clarify committee connections; a first-meeting pictograph can be created.
  - i. Holly: Resources will be provided to guide committees, and the GOV101 website will be reviewed and updated in May. The committee's website evaluation rubric will be distributed in Fall 2026.

### ii. [PCAB Retreat activities](#)

*Hai: The PCAB Retreat will focus on setting direction, with divisions aligning key outcomes, strategies, and measures, followed by a brief share-out and closing with next steps and a draft Year 1 focus.*

- i. Isabel: Instruction may have to split into smaller groups for focused discussion.

- ii. Lisa S: How much program review data is used to inform the design?  
There's tension between alignment and flexibility—programs want to use their own data to set goals while still connecting to broader priorities.
  - 1. Hai: Program review will guide annual planning by creating a feedback loop where data informs goals.
- iii. Ian: How do we avoid different programs pursuing separate goals when greater impact might come from shared focus across divisions?
  - 1. Hai: Leaders are collaborating early to align goals through an ongoing, two-way process focused on high-impact priorities.
- iv. Ashanti: This is a chance to align work across teams, focus on shared priorities, and improve collaboration, even if it feels new at first.
  - 1. Ryan: Think of it as a 3D model with a shared “North Star,” where different efforts align at various levels to support the overall direction.
- v. Holly: Consistent, two-way communication across all levels is key to keeping everyone aligned and working toward shared goals.
  - 1. Blythe: There's a need for greater consistency so conversations and reporting feel aligned across spaces.
    - a. Ryan: There should be a shared focus, but conversations should vary by context since goals look different across areas.
- vi. Isabel: All work should align to shared goals, with broad input and a common focus across programs.
- vii. Hai: This could be an opportunity to use a shared platform to clearly communicate the college's vision, goals, and work for the year.

### 3. [ACCJC Midterm report](#)

*Hai: The midterm report outlines progress, student outcomes, and future planning in four sections, will be about 12 pages, and requires input to identify contributors.*

- i. Ashanti: This information will be shared with different groups for feedback, and input is encouraged to help shape next steps.
- ii. Hai: How do we organize writing, evidence, and teams to address ACCJC requirements?
  - a. Holly: Start with the roadmap to guide aligned data, discussions, and reporting.
  - b. Ryan: Break recommendations into clear themes, share them with groups for input, and compile responses into a shared document to guide and organize the work.

- c. Ashanti: Reviewing recent midterm reports helps clarify expectations and effective reporting.

#### 4. [Governance Handbook; Mesa Master Committee Flow Chart](#)

*Hai: The governance handbook is being updated to focus on participatory governance, using best practices from other colleges, and feedback is welcomed to refine the draft.*

- i. Ayana: The Classified Senate is developing a 9+1 governance framework, currently under review, with plans to share it broadly for feedback and alignment.
- ii. Ian: Use “10+1” consistently for clarity, consider numbering instead of bullet points for easier reference.

*(Flow Chart Discussion)*

*Hai: Inconsistencies in committee structures and reporting require clarification, and there is no clear process for deactivating committees.*

*Brenna: Committee information is inconsistent across sources, requiring one accurate, unified source.*

*Holly: Move toward a single, centralized and up-to-date source (like an org chart) to replace multiple inconsistent versions across campus.*

#### **F. Announcements**

1. [PIEC Meeting Schedule '25-'26.docx](#)
2. Next Meeting: 5.12.26

**Minutes Submitted by: Brenna Bonikowske**

**Approved on 5/12/2026**

1. Motioned: Ian Duckles - Seconded: Victoria Miller
2. Abstained: Blythe Barton
3. Outcome: Consensus Approved Minutes