



SAN DIEGO MESA COLLEGE ACADEMIC SENATE
7250 MESA COLLEGE DRIVE, SAN DIEGO, CA 92111-4998 (619) 388-2733 FAX (619) 388-2929

**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
April 6, 2015: Room H117/H118 (2:15PM – 4:00PM)
MINUTES**

Present:

Kris Clark, Leslie Cloud, Jennifer Cost, Nellie Dougherty, Sarah Elghraoui, Peggy Fischer, Rob Fremland, Veronica Gerace, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Kimberly Hart, Erika Higginbotham, Inna Kanevsky, Ken Kuniyuki, Terry Kohlenberg, Leticia Lopez, Jonathan McLeod, Phyllis Meckstroth, Dina Miyoshi, Ron Ryno, Robert Sanchez, Marilyn Schenk, George Svoboda, Akunna Winston and Walter "Duane" Wesley

Absent:

Mark Abajian, Aulani Chun (Excused), Bill Clary, John Crocitti, Thekima Mayasa, Devin Milner (Excused), Michelle "Toni" Parsons, Leslie Seiger (Excused), Shannon Shi, Steven Siegel (Excused), Judy Sundayo (Excused), Manuel Velez and Farshid Zand

I. CALL TO ORDER & WELCOME by Academic Senate President Terry Kohlenberg @ 2:21PM:

Parliamentarian – Jonathan McLeod/Timekeeper – Rob Fremland/Speaker Coordinator – Inna Kanevsky

II. APPROVAL OF AGENDA:

Motion to approve:

M/S

McLeod/Wesley

Unanimous

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Senator Bill Newell

1. Course Syllabi:

a. The ASG would like to find out if course syllabi can be made available to students.

- Phyllis Meckstroth reported the Math Department already made their syllabi available on our web site.
- The Senators are supportive of the idea of posting syllabi for past semesters.
- Jonathan McLeod asked Faculty to contact Articulation Officer Juliette Parker before posting their syllabi due to articulation issues.

2. Faculty Appreciation Award Nominations:

a. The nomination forms will be available online for students to nominate Faculty.

3. Textbook Loan Program:

a. The ASG would like to send their current textbook list to the departments to find out which additional textbooks would be most beneficial to purchase for our students.

B. Classified Senate Representative: President Angela Liewen (No Report)

IV. GUEST(s): None

V. APPROVAL OF MINUTES: March 16, 2015

Motion to approve:

M/S

McLeod/Gibson

Unanimous

VI. Round Table Topic: Hiring Issues

A. Equal Employment Opportunity (EEO) Representatives:

1. Rob Fremland would like to find out the district's policy regarding EEO Representatives on Screening Committees who are not discipline experts ranking candidates.
 - a. Laleh Howard said she is always extremely uncomfortable when she is asked to rank candidates for a discipline outside of her own (Mathematics) and said the EEO Representative should be from outside Mesa College.
 - b. Lou Ann Gibson and Akunna Winston also said the EEO Representatives should never rank applicants.
 - c. There was agreement that EEO Representative should not monitor the work of the screening committee and ensure the correct process is being followed and should not rank candidates.

B. Difficulties Starting the Hiring Process:

1. Lou Ann Gibson, Erika Higginbotham and Guillermo Marrujo reported that their departments have experienced difficulties trying to start the process to hire new employees.

C. Finalists Selection:

1. Terry Kohlenberg reported the Screening Committee sends the list of finalists to President Luster.

D. Final Interviews for Faculty Positions:

1. Kris Clark and Duane Wesley agreed that having the Chair of the Screening Committee on the final interview panel with the President and the Vice President of Instruction (VPI) has been an improvement to the process.

E. Notifications to Applicants:

1. Bill Hoefer said applicants need to receive notifications about the status of their applications in a timely manner.

F. Martina Hesser said she heard that applicants with Masters Degrees are being selected instead of candidates with Doctoral Degrees to save money.

1. Jennifer Cost said we are forbidden to use pay as a selection criteria.

VII. OLD BUSINESS:

A. New Accreditation Standard IV: Course Student Learning Outcomes (SLOs) must be part of the Official Course Outlines of Record (First presented during the Curriculum Review Committee (CRC) Report on March 16th by Faculty Co-Chair Toni Parsons.) Toni Parsons is absent today.

1. We must include SLOs in the official course outlines of record in CurricUNET.
 - a. SLOs are different for Mesa, City and Miramar Colleges and need to be delineated.
2. Interim Vice Chancellor Shelly Hess is willing to make the updates in CurricUNET for Mesa College.
3. Kris Clark said departments can update their SLOs when they conduct scheduled reviews of their courses.
4. We will find out if the District Curriculum Instructional Council (CIC) would like the Senate to approve a resolution of the CIC document at a future meeting.

VIII. NEW BUSINESS:

A. Resolution 15.4.1 – Summer 2015 Responsibilities: Senate President Terry Kohlenberg
Motion to forward the item to the April 20th meeting for discussion and potential vote as Old Business:
M/S McLeod/Fremland

B. Resolution 15.4.2 - Online Education Committee: (Formerly the Distance Education Committee – Standing Committee of the Senate) (Changes to the Senate Constitution) Joe Safdie

1. Joe was asked to reinstate the Distance Education Committee in his role as Mesa College Online Mentor.
2. The state has chosen the software application "Canvas" for the Online Education Initiative.
 - a. Mesa has a contract with BlackBoard for three (3) more years.

Motion to forward the item to the April 20th meeting for discussion and potential vote as Old Business:
M/S Schenk/Clark

IX. SENATE EXECUTIVE OFFICER REPORTS:

A. President Elect: Rob Fremland

1. Senate Executive Election Results:
 - Vice President – Erika Higginbotham
 - Secretary – Becca Arnold
 - Senator at Large (1) – Inna Kanevsky
 - Senator at Large (2) – Joe Safdie
2. Filling Fall 2015 Committee Vacancies:
 - a. Please poll your committees right away and let Rob know if you have vacancies that need to be filled.
 - Rob will try to fill the vacancies now to make sure all our committees are ready to begin their work at the beginning of the fall 2015 semester.

B. Interim Secretary: Inna Kanevsky

1. Inna reported new contract Faculty members are being pressured to attend college events such as commencement.
 - a. The more senior contract Faculty members are not being pressured to attend college events.

C. Treasurer: Ken Kuniyuki

1. Our two scholarship recipients will be announced at the 2015 Scholarship Awards Dessert Ceremony on Friday, April 24, 2014 at 6:00PM at the San Diego Marriott Mission Valley in the Rio Vista Grand Ballroom.

D. Senator at Large (1): No Report

E. Senator at Large (2): Position is vacant.

F. President: Terry Kohlenberg

1. Spring 2015 Academic Senate for CA Community Colleges (ASCCC) Plenary Session:
 - a. Terry Kohlenberg, Rob Fremland and Toni Parsons will attend.
 - b. Please review the resolutions and send your input to Terry.
<http://asccc.org/events/2015-04-09-070000-2015-04-11-070000/2015-spring-plenary-session-0>
2. Marilynn Schenk's concern about nudity on the cover of a periodical in the Mesa College Learning Resource Center (LRC) Periodical Room:
 - a. LRC Chair Devin Milner informed Terry that it is a Photography Magazine that is also available at the Cal State and University of San Diego Campuses.

- b. Marilyn expressed concern that we have high school age students attending school on our campus and young children who come on campus can see the magazine cover.
3. Mesa College Academic Senate's C-ID Resolution - Presentation at the last Area D Meeting:
 - a. The resolution received very little support at the meeting.
 - b. The ASCCC reported it has been trying to work with C-ID.
 - c. Jonathan McLeod expressed concern that the C-ID Representative who reviewed Mesa College's History courses is a Psychologist who is a former ASCCC President and not a Historian.

X. COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Acting Chair Rob Fremland (No Report)
2. Professional Development Committee (PDC): Chair Lupe Gonzalez
 - a. 2015 – 2016 Sabbatical Applications:
 - President Luster will notify the applicants of the outcome by April 27th.
 - b. The two remaining spring 2015 PDC meetings are scheduled for April 15th and May 6th.
3. Committee of Chairs (COC): Chair of Chairs Jennifer Cost
 - a. The Chairs will meet on April 8th in H117/H118 @ 2:30PM.
4. Curriculum Review Committee (CRC): Co-Chair Toni Parsons (No Report)
5. Program Review Committee (PRC): Co-Chair Dina Miyoshi
 - a. The dates Lead Writers can access their Program Review documents will be announced soon.
 - Lead Writers will not be able to make changes to fund requests or requests for Faculty/Staff positions.
 - b. The preliminary results of the survey sent to Lead Writers will be out soon.

B. Other Committees:

1. Basic Skills Committee (BSC): Coordinator Chris Sullivan
 - a. The committee will meet this Friday.
 - b. Five (5) California Faculty members are working on C-ID approval for Basic Skills English courses.
 - c. Chris attended a conference in Sacramento on Common Assessment last week.
2. The Committee for Diversity Action, Inclusion & Equity (CDAIE): Chair Judy Sundayo (No Report)
3. Proyecto Exito: Leticia Lopez (1 Minute)
 - a. Student Peer Navigators:
 - Veronica Gerace encouraged faculty to nominate students to be Peer Navigators. The application is available online at <http://sdmesa.edu/about-mesa/institution/proyecto-exito/peer-navigators/>
 - Selected students will receive a stipend.
 - Applications are due April 27th.
 - b. Hispanic Serving Institution Speakers:
 - Leticia Lopez reported that the post-event evaluations showed that the first HSI Speaker Series presentation was successful and well received.
 - The second HSI Speaker Series presentation will be on Course and Student Services Redesign by a Title V Team at Fresno State University, and will take place on Apr 13 (M) and Apr 14 (T).
 - * An email was sent to the campus via Mesa DL on Mon 4/6 morning.
 - * To register and for more information visit <http://sdmesa.edu/about-mesa/institution/proyecto-exito/campus-employee-development/hsi-speaker-series/>
4. Other(s): (None)

XI. ANNOUNCEMENTS: (1 Minute)

- A.** The next Academic Senate meeting is scheduled for April 20, 2015 in H117/H118 @ 2:15PM.
- B.** The next Committee of Chairs meeting is scheduled for April 8, 2015 in H117/H118 @ 2:15PM.
- C.** The 2015 Mesa College Scholarship Awards Dessert Ceremony - April 24, 2014 at 6:00PM at the San Diego Marriott Mission Valley Rio (Vista Grand Ballroom).
- D.** A Common Grounds Event will be held on Wednesday (April 29, 2015) in H117/H118 from 3:00PM- 4:00PM.
 1. Departments with two (2) or more attendees and those who invite others to attend the event will be entered in a raffle for door prizes.
- E.** 2015 Commencement Ceremony – Saturday (May 16, 2015) @ 4:00PM (University of San Diego Jenny Craig Pavilion).

XII. ADJOURNMENT:

Motion to approve @ 3:59PM:

M/S

Ryno/Howard

Unanimous

Approved by the Academic Senate: April 20, 2015