



**SAN DIEGO MESA COLLEGE
ACADEMIC SENATE MEETING
February 9, 2015: Room H117/H118 (2:15PM – 4:00PM)
MINUTES**

Present:

Aulani Chun, Kris Clark, Leslie Cloud, Jennifer Cost, John Crocitti, Sarah Eighraoui, Peggy Fischer, Rob Fremland, Veronica Gerace, Lou Ann Gibson, Guadalupe "Lupe" Gonzalez, Kimberly Hart, Martina Hesser, Bill Hoefer, Erika Higginbotham, Laleh Howard, Inna Kanevsky, Terry Kohlenberg, Thekima Mayasa, Jonathan McLeod, Phyllis Meckstroth, Devin Milner, Dina Miyoshi, Michelle "Toni" Parsons, Ron Ryno, Robert Sanchez, Marilynn Schenk, Leslie Seiger, Shannon Shi, Steven Siegel, Judy Sundayo, George Svoboda, Akunna Winston, Farshid Zand and guests Chris Sullivan and George Ye

Absent:

Mark Abajian, Bill Clary, Nellie Dougherty, Ken Kuniyuki (Excused), Guillermo Marrujo, Manuel Velez (Excused) and Walter "Duane" Wesley

- I. CALL TO ORDER & WELCOME** by Academic Senate President Terry Kohlenberg @ 2:21PM.
Parliamentarian – Jonathan McLeod/Timekeeper – Rob Fremland/Speaker Coordinator – Inna Kanevsky

II. APPROVAL OF AGENDA:

Motion to approve:

M/S

McLeod/Gibson

UNANIMOUS

III. PUBLIC PRESENTATIONS:

A. Associated Student Government (ASG) Representative: Position is Vacant

B. Classified Senate Representative: President Angela Liewen (No Report)

IV. GUEST(s): None

V. APPROVAL OF MINUTES: December 8, 2014

Motion to approve:

M/S

McLeod/Milner

UNANIMOUS

VI. ROUND TABLE TOPIC: Reprographics Department Issues

A. All reprographics work request must now be submitted online.

1. Faculty may have emergency reprographics requests or the copier in their dean's office is not working.
2. Some documents cannot be scanned because the image quality is poor such as items for Art classes.
3. There are no scanners in the Adjunct Work Rooms.

B. Marilynn Schenk reported Reprographics would not duplicate copyrighted materials although it is in the textbook that she is authorized to use for her class and she had to go to Kinko's to make copies for her class at her own expense.

C. John Crocitti reported receiving complaints that the reprographics work request screen freezes up and one Faculty member reported it took four (4) hours to submit just one (1) reprographics work request.

D. A Faculty member who teaches in the "Z" building could not receive confirmation from Reprographics that their work order was ready before coming all the way across campus to retrieve their reprographics work order.

E. Lupe Gonzalez reported several Faculty members did not receive their printed spring 2015 add codes.

F. Faculty reported not being able to view the options they selected for their request such as colored paper, two-sided, stapled and three-hole punched.

G. Peggy Fischer reported the options she selected for her reprographics work request were not followed.

H. Leticia Lopez reported work requests can only be charged to one budget. It is often necessary to use multiple budgets.

I. Jonathan McLeod reported he is not always able to view the options he selected for his reprographics work orders to ensure that he has selected the correct options.

J. Farshid Zand asked "Why are we using a new system when it does not work as well as the old system?"

K. Reprographics is no longer making a list of current mailbox locations available to the campus.

L. Reprographics did not set-up mail boxes for some Adjunct Faculty with mail box assignments in K108B this semester.

M. A Faculty member reported not receiving the "You received a package" notification card for their mail.

N. Some Faculty reported that they find the default options/settings in the new system to be nonsensical and unnecessary and it would be better for Faculty members to select their own options.

VII. OLD BUSINESS:

A. Resolution 14.12.1 - Formal Process for Assigning Courses to Disciplines - San Diego Community College District (SDCCD): Terry Kohlenberg

1. The SDCCD does not have a formal process for Assigning Courses to Disciplines, which is a state requirement.
2. The proposed process is Faculty Driven and has input from the Academic Senates for Mesa, City and Miramar.
3. Mesa, City and Miramar Faculty Experts must be in agreement for the classes taught at two or all three campuses.
4. Acting Vice Chancellor Shelly Hess is willing to make any discipline assignment changes that are approved by the colleges that teach the course, although courses are normally only assigned to discipline(s) once.

Motion to approve:

M/S

Fremland/Gerace

UNANIMOUS

VIII. NEW BUSINESS:

A. Resolution 15.2.1 – Creation of a Task Force to Expand the Definition of Student Success Beyond Awarding Degrees: (Senate President Terry Kohlenberg)

1. The task force would have five (5) members or less.
2. Our students have goals other than earning a degree.

Motion to move the item to the March 2, 2015 meeting for discussion and potential vote under "Old Business":

M/S

Fremland/Gerace

UNANIMOUS

B. Inadequate Facilities for the English Department – Future Resolution: (Chair of Chairs Jennifer Cost)

1. Although English is a huge program, it has never been given adequate classroom assignments.
2. The English Village (EV) was set-up over the winter break.
 - a. The T1, T2 and T3 bungalows and four (4) additional bungalows were brought in to create seven (7) English Village Classrooms and smart classroom equipment was installed in all seven bungalows.
 - b. There are several problems with bungalows.
 - Students taking classes in the English Village have to walk to the Student Services Building in order to access restroom facilities and the Student Services Building closes at 7:00PM, which means students have to go all the way to the top part of campus after 7:00PM. (Some classes do not end until 10:00PM.)
 - Some of the bungalows have been so hot that the temperature gun readings are over 100 degrees Fahrenheit making it impossible to conduct classes.
 - The bungalows are extremely old and have a limited shelf life which means serious maintenance issues will need to be continually addressed.

C. Resolution 15.2.2 – Academic Senate Support for the Adjunct Day of Action (February 25, 2015): (Marilynn Schenk and Geoff Johnson)

1. Adjunct Faculty members teach the majority of classes taught at Mesa College.
2. Adjunct Faculty members only earn 58% of what Contract Faculty members earn.
3. Adjunct Faculty earn as little as \$13.00 an hour for holding office hours.
4. The Adjunct Day of Action calls attention to the service of Adjunct Faculty and asks Governor Brown and the California Legislature to set aside \$3 million for pay equity, benefits and office space for Adjunct Faculty.
5. The event flier will be sent out.
6. Faculty can inform their deans that their class meeting will be held at an alternate location, if they would like their students to witness the rally at Mesa College as part of their class instruction.

Motion to suspend the rules in order to vote on the resolution today:

M/S

Fremland/Parsons

UNANIMOUS

Motion to approve:

M/S

Schenk/McLeod

UNANIMOUS

D. Future Resolution against the Proactive Awarding of Degrees: (Counselor Judy Sundayo)

1. The SDCCD is awarding degrees when students have not petitioned to receive their degrees.
 - a. Students need to have informed consent.
 - b. Students may not be able to petition for graduation due to their need for financial assistance or other important issues.

IX. SENATE EXECUTIVE REPORTS:

A. President Elect: Rob Fremland

1. Committees at Mesa College:

- a. We are creating a list of the committees on campus.
 - Please send information regarding your committees to Dean Susan Topham.
- b. Rob would like to institute a process where committee vacancies are filled in the spring semester.
 - Committees can begin their work at the beginning of the fall semester with all their positions filled.

B. Interim Secretary: Inna Kanevsky (No Report)

C. Treasurer: Ken Kuniyuki (No Report)

D. Senator at Large (1): Leslie Seiger

1. Online Education Initiative: Pilot Study
 - a. There is a \$60 million state wide push.
 - There is a push to expand online course offerings to enhance student success.
 - b. The Academic Senate for CA Community Colleges (ASCCC) is on board.
 - c. A consistent software platform for the entire state would be a good thing.
 - d. Success will be measured by how many students complete the courses
 - e. Online courses are difficult for students who have difficulty completing traditional courses held in classrooms.

E. Senator at Large (2): (Position is Vacant)

F. President: Terry Kohlenberg

1. Faculty Hiring Priorities Committee:
 - a. Senate President Kohlenberg and Vice President of Instruction McGrath will be the non-voting committee chairs this semester.
 - Vice President of Student Services Julie Barnes cannot serve as a chair this semester.
 - b. The committee will have five (5) Faculty members from different departments than the five (5) deans on the committee.
 - c. The first spring 2015 meeting is scheduled for March 5th.
2. Planning and Institutional Effectiveness (PIE) Committee:
 - a. Terry encouraged the Senators to visit the committee's web site.
<http://www.sdmesa.edu/about-mesa/institutional-effectiveness/>

X.

COMMITTEE REPORTS:

A. Senate Executive Committees:

1. Academic Affairs Committee: Acting Chair Rob Fremland
 - a. The committee will meet @ 4:15PM today.
2. Professional Development Committee (PDC) Chair: Lupe Gonzalez
 - a. Sabbatical applications are due to your Chairs this week and due to your Deans by February 20th.
 - The Sabbatical applications must be submitted to the PDC (Mesa – Room A117) by February 27th.
3. Committee of Chairs (COC): Chair of Chairs Jennifer Cost
 - a. The Chairs will meet this Wednesday.
4. Curriculum Review Committee (CRC): Co-Chair Toni Parsons
 - a. Catalog Deadline:
 - The submission deadline is February 26, 2015 (Next CRC Meeting).
 - * Please inform Toni of your changes ASAP.
 - b. Pilot Mesa College Baccalaureate Degree: Health Information Management
 - The State Chancellor's Office and the ASCCC are looking for consistency.
 - The program is currently reviewing State and National Standards and the General Education Component.
 - c. Career Technical Education (CTE):
 - CA Community Colleges Doing What Matters for Jobs and the Economy:
 - * Please check out the web site @ <http://doingwhatmatters.cccco.edu/>
 - * Please click on the Task Force icon, especially if you are a CTE Faculty member.
 - * The task force needs ASCCC and Faculty participation.
 - d. C-ID - Course Identification Numbering System: <https://c-id.net/>
 - Pamela Walker has been receiving negative feedback.
 - Associate Degrees for Transfer (ADTs) must receive C-ID approval prior to submission for state approval.
5. Program Review Committee (PRC): Co-Chair Dina Miyoshi
 - a. Over 90 Program Reviews were submitted this year.
 - Brianna "Bri" Hays, Campus Based Researcher, will send out a survey to Lead Writers soon.

B. Other Committee Reports:

1. Basic Skills Committee (BSC): Coordinator Chris Sullivan (No Report)
2. Diversity Committee: Chair Judy Sundayo
 - a. The committee held a workshop on "Deaf Friendly Classrooms" that was well attended.
 - b. Mesa College will hold Black History Month events throughout February.
 - c. The committee has been working with Kris Clark and Acting Dean Madeleine Hinkes to research Centers for Excellence at other colleges that promote diversity throughout their campuses.
3. Projecto Exito Title V Grant: Leticia Lopez
 - a. The current AV department location on the LRC fourth floor will be dedicated to Staff Development and FLEX.
 - b. The committee has held four meetings and the members are currently evaluating best practices.

XI. ANNOUNCEMENTS:

- A.** The next Academic Senate meeting is scheduled for March 2, 2015 in H117/H118 @ 2:15PM.
- B.** The next Committee of Chairs meeting is scheduled for February 11, 2015 in H117/H118 @ 2:15PM.
- C.** George Svoboda thanked Toni Parsons and the CRC for their assistance with Music classes.
- D.** Thekima Mayasa announced there will be Black History Month events on campus throughout February.

XII. ADJOURNMENT:

Motion to adjourn @ 4:08PM:

M/S

Kanevsky/McLeod

UNANIMOUS

Submitted by Sue Saetia

Approved by the Mesa College Academic Senate on: March 2, 2015